



## **RHHRF Annual General Meeting**

**8.15 am Thursday 11 May 2023  
Board Room, Ground Floor, 22 Elizabeth St, Hobart**

Dear Board members

As required by the Rules I am providing formal notice of our Annual General Meeting, to be held on the date and at the venue as outlined above.

In accordance with item 9(b) of those Rules, the business of the AGM is:

- To receive the 2022 audited financial statements for the Foundation;
- To receive verbal reports from the Chair, the CEO and the Auditor, WLF;
- To appoint an auditor for the 2023 financial year; and
- To conduct any other such business as has been notified to or raised by the members.

In relation to the final point, if any member wishes to nominate any additional items for consideration at the AGM, advice to this effect prior to midday on Thursday 20 April 2023 would be appreciated so that this may be listed on the final agenda and any relevant documents distributed accordingly.

In further accordance with our Rules, I also take this opportunity to advise members that nominations for office bearer positions are also now open, with a nomination form attached.

As the AGM occurs on 11 May 2023, all nominations will also need to reach the Foundation's office by post or email before midday on Thursday 20 April 2023.

*For clarity, it should be noted that under the Foundation's Rules, office bearer roles will be vacated for nomination and appointment at this AGM. These roles are Chair, Deputy Chair, Treasurer and Secretary/Public Officer, noting that the latter role operates with approved delegation to the CEO.*

*All members of the Board are eligible to nominate for office bearer roles.*

**Kathryn Berry**  
**Board Secretary/ Public Officer**

**Notice to all Board Members – Nomination For Office Bearer Roles**

**AGM – Thursday 11 May 2023**  
**Nominations for Chair, Deputy Chair, Treasurer**  
**and Secretary / Public Officer**

In accordance with Rule 7 (b), I am opening the period of nominations for the above office bearer positions.

Nominations should be in the form prescribed below and reach the Foundation's office by midday on Thursday 20 April 2023.

Kathryn Berry  
**Board Secretary/ Public Officer**

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**NOMINATION**

I \_\_\_\_\_ NOMINATE \_\_\_\_\_  
(NAME OF RHHRF BOARD MEMBER) (NAME OF RHHRF BOARD MEMBER NOMINEE)

for the position of \_\_\_\_\_  
Chair, Deputy Chair, Treasurer, Secretary/Public Officer

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**SIGNATURE OF NOMINATOR**

I consent to this nomination

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**SIGNATURE OF NOMINEE**